



# HEALTH AND SAFETY POLICY



# NATIONAL TRACTION ENGINE TRUST

## STATEMENT OF INTENT AND HEALTH AND SAFETY POLICY

### STATEMENT OF INTENT

The National Traction Engine Trust (the "NTET") is committed to "Preserving our Heritage in Steam on the Road" in a safe and healthy manner. As a voluntary organisation with membership by subscription, the NTET recognises and accepts its duty of care not only to its members but also to the public.

Although the NTET cannot impose statutory duties under the Health & Safety at Work etc. Act 1974 on its members, it will actively apply the principles and requirements of this Act, and its associated regulations, as appropriate. This is to enable the NTET to fulfil its duty of care and to support members in meeting their own responsibilities toward public safety.

The NTET recognises the importance of the Management of Health & Safety at Work Regulations 1999 and is implementing a Safety Management System in accordance with the Health & Safety Executive's model HS(G)65 – "Successful Health and Safety Management". This framework includes:

- This Statement of Intent.
- Clearly defined organisational roles and responsibilities for delivering health and safety standards, including policies.
- A Monitoring, Audit and Review process to ensure continuous improvement.

In line with this commitment, the NTET seeks to minimise risks associated with principal hazards linked to heritage steam including, but not limited to, pressure systems, machinery, and the movement of people and vehicles.

The NTET is committed to ongoing consultation with its members on matters of health and safety through its various management centres. The NTET also recognises that every member has a duty of care to avoid acts or omissions that they could reasonably foresee might result in harm to themselves or others.

To promote a robust Health & Safety Culture, the NTET will focus on:

- **Competence**: Continually improving members' knowledge, skills, and capabilities.
- **Communication**: Strengthening open, two-way communication between the Trust and its members.
- **Cooperation**: Fostering collaboration between teams and individuals.
- **Control**: Ensuring responsibilities are clearly allocated and supported with instruction, commitment, and supervision.

## **HEALTH AND SAFETY POLICY**

### **1. Introduction**

- 1.1. The NTET is unwavering in its commitment to "Preserving our Heritage in Steam on the Road" in a manner that prioritises health and safety. As a voluntary organisation supported by membership subscriptions, the NTET recognises its duty of care not only to its members but also to the wider public.
- 1.2. While the NTET cannot impose statutory duties under the Health & Safety at Work etc. Act 1974 on its members, it aligns with the principles and requirements of this legislation and its associated regulations. By doing so, the NTET aims to uphold its responsibilities and support its members in fulfilling their duties of care to themselves, each other, and the public.
- 1.3. The NTET also acknowledges the Management of Health & Safety at Work Regulations 1999 and has adopted the Health and Safety Executive's (HSE) model HS (65) "Successful Health and Safety Management." This framework integrates:
  - 1.3.1. A robust Statement of Intent.
  - 1.3.2. Clearly defined organisational roles and responsibilities.
  - 1.3.3. Procedures for monitoring, auditing, and review of Health and Safety.

### **2. Key Objectives**

- 2.1. In implementing this Safety Management System, the NTET aims to:
  - 2.1.1. Minimise risks associated with key hazards such as pressure systems, machinery, and the movement of people and vehicles.
  - 2.1.2. Foster a culture of safety, competence, communication, cooperation, and control among members and stakeholders.

### **3. Organisational Commitment**

- 3.1. The NTET's health and safety policy is supported by its organisational structure:
  - 3.1.1. Chairman of the General Council: Holds overall responsibility for health and safety and ensures the annual review of the policy.
  - 3.1.2. Chairman of the Executive Committee: Oversees the implementation of health and safety standards and expectations.
  - 3.1.3. Technical Services Unit: Advises the General Council and Executive Committee on health and safety matters and ensures compliance with established standards.
  - 3.1.4. Section Heads: Communicate and enforce health and safety standards on behalf of members.
  - 3.1.5. Membership: Adheres to health and safety standards, ensuring their own safety and that of others.

### **4. Developing a Health and Safety Culture**

- 4.1. The NTET promotes safety by focusing on:
  - 4.1.1. Competence: Enhancing knowledge, skills, and abilities among members.
  - 4.1.2. Communication: Maintaining open and effective two-way communication.
  - 4.1.3. Cooperation: Strengthening collaboration between groups and individuals.
  - 4.1.4. Control: Allocating responsibilities, securing commitments, and providing instruction and supervision.

## **5. Operational Policies and Procedures**

### **5.1. Training and Awareness**

The NTET ensures all members receive appropriate training and resources to perform their roles safely. Inductions include detailed guidance on safe practices and emergency procedures.

### **5.2. Risk Assessments**

Comprehensive risk assessments are conducted for all activities, addressing hazards related to pressure systems, machinery, manual handling, and COSHH (Control of Substances Hazardous to Health). Risk assessments are reviewed regularly and updated as needed.

### **5.3. Accident and Incident Reporting**

All accidents, near-misses, and incidents must be reported immediately to ensure proper investigation and prevention of recurrence. The NTET complies with RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations) requirements.

## **6. First Aid and Emergency Response**

### **6.1. Adequate first aid facilities and trained personnel are available during events and activities. Emergency procedures are communicated to all participants.**

## **7. Member Responsibilities**

### **7.1. Members have a duty of care to:**

- 7.1.1. Avoid foreseeable acts or omissions that could harm themselves or others.**
- 7.1.2. Comply with safety policies and procedures.**
- 7.1.3. Report hazards, risks, or unsafe conditions promptly.**

## **8. Monitoring and Review**

### **8.1. The NTET is committed to continuous improvement. Regular audits, monitoring, and reviews ensure compliance with health and safety policies and identify opportunities for improvement.**

## **9. Enforcement**

- 9.1. Failure to adhere to health and safety policies may result in disciplinary action, including suspension or termination of membership. These measures are in place to protect all members and uphold the Trust's safety standards.

## **10. Conclusion**

The NTET's health and safety policy reflects its dedication to safeguarding members, the public, and the legacy of heritage steam. By fostering a culture of responsibility and collaboration, the NTET ensures that its activities continue to inspire and educate while prioritising safety.